Members of the Committee you are hereby summoned, and members of the public and press are hereby invited, to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** which will be held at **7.30pm** on Wednesday 17th September 2025 in The Mountfitchet Exchange, Crafton Green, 72 Chapel Hill, Stansted Mountfitchet, Essex where the following business will be transacted:

**AGENDA**

1 To receive apologies for absence

2 To elect a Chair of the Committee

3 To elect a Vice-Chair of the Committee if required

4 To receive declarations of interest

5 To approve the minutes of the meetings held on 25th June 2025

6 To receive an update on action points from the last meeting

7 To receive a report from the Vice-Chair, Cllr John O’Brien

8 Lighting:

a) To receive an outage report

b) To receive a general report on lighting

c) To consider a quote to remove the old lighting stump and move the light outside of the former Almshouses on Church Road

d) To consider any additional lighting for the Christmas season

9 Finance:

 a) To approve the list of payments for authorisation – to be tabled

 b) To receive the Income & Expenditure Statement to the 31st August 2025 – to follow

10 To review membership of the Crafton Green Working Group in order that the annual review of financial support for Touchpoint can be undertaken

11 To consider a recommendation from the Open Spaces Committee relating to the Chapel Hill Bus Shelter

12 To note the start of the budget process and remind members to start thinking of any proposals for 2026/27

13 Windmill – to receive any available updates

14 Youth Matters – to receive any available updates

15 Staff Matters - To receive any available updates



Parish Clerk

11th September 2025

Any intention to record, film or take photographs during a meeting must be notified to the Clerk prior to the start of the meeting.

**Zoom details for the meeting: ID: 920 4982 9923**

 **Password: 966189**