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MINUTES of a meeting of the FULL COUNCIL held at 7.30pm on Wednesday 30th April 2025 in The Mountfitchet Exchange, Crafton Green, 72 Chapel Hill, Stansted Mountfitchet, Essex

**PRESENT** Cllr M Caton (Chair), Cllrs A Barnes, J Hardy, P Jones, J Kavanagh, A Khan,

A Love and J O’Brien

**ATTENDING** Mrs Ruth Clifford – Parish Clerk

Mrs Emma Philbrick – Deputy Clerk

5 representatives presenting for Columbia Threadneedle (via Zoom)

2 members of the public

**419 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Braeckman – University, Cllr Guney – Work, Cllr Sell – Holiday and Cllr van de Bilt - Work

**RESOLVED** to approve the apologies for absence from Cllrs Braeckman, Guney, Sell and van de Bilt.

Apologies were also received from District & County Councillor Ray Gooding

**PUBLIC PARTICIPATION**

One member of the public spoke regarding potential unlawful activity at New Farm, Elsenham Road. The resident and the Parish Council have already reported this to UDC Enforcement who are not permitted to share details of any investigation. However, the Chair said she will speak to our Planning Officer contact to see if we can find out any further information.

**420 TO RECEIVE DECLARATIONS OF INTEREST**

Cllr Kavanagh declared an interest in planning application 1 on the list below.

**421 TO WELCOME REPRESENTATIVES OF COLUMBIA THREADNEEDLE**

The representatives gave a presentation on a Solar Farm application that they are intending to submit at Parsonage Farm after which members asked a number of questions.

**422 TO APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 9TH APRIL 2025**

**RESOLVED** to approve the minutes of the meeting held on 9th April 2025 as a true and accurate account.

**423 TO RECEIVE AN UPDATE ON ACTION POINTS FROM THE LAST MEETING**

387 - Cllr Sell to look into the issues of the Garden Waste Service in Mill Hill/Brook Road – Not at meeting so will ask for an update at the next one.

387 – Cllr Khan to share the Parish Council’s submitted response – Done

388 – Approach the bus company to see if they would be willing to put in an application for a No Waiting Restriction on Bentfield Road – Have been speaking to NEPP following the Highways Sub-Committee meeting. The Walson Way application came through the Passenger Transport department of Essex County Council and it was possible they would be able to assist with the application on Bentfield Road. Discussions are on-going.

388 – Office to seek clarification on the housing target rise – It was confirmed that the higher figures only come into force if the current Reg 19 Plan fails.

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389 – Cllr Gooding and Cllr Caton to meet to discuss the Grove Hill Yellow Box – Done

393 – Use social media to ask the Burton End community on their thoughts on the hone box and if they are willing to adopt – Done and update in Chair report.

**424 TO RECEIVE A REPORT FROM THE CHAIR, CLLR MAUREEN CATON**

Attached

**425 TO RECEIVE WRITTEN DISTRICT COUNCILLOR REPORTS**

Nothing received

**426 TO RECEIVE A WRITTEN COUNTY COUNCILLOR REPORT**

Nothing received

**427 FINANCE**

**a) TO APPROVE THE LIST OF PAYMENTS**

The payment schedule was checked against the invoices before the start of the meeting by Cllr O’Brien. The list of payments was approved.

**b) TO RECEIVE THE INCOME & EXPENDITURE STATEMENT TO 31ST MARCH 2025**

This was circulated to all members with the agenda and there were no questions

**c) TO NOTE THE VAT RETURN TO 31ST MARCH 2025**

Noted and the Clerk confirmed the money had been received.

**428 TO CONSIDER THE LIST OF PLANNING APPLICATIONS**

**1 UTT/25/0855/HHF – 69 BROOK ROAD**

**Demolition of existing garage and replacement with a detached out building**

No Comment

**2 UTT/25/0616/HHF – 3 STONEYFIELD DRIVE**

**Demolition of existing rear extension and erection of two storey rear extension**

No objection but would request footpath FP14 not to be blocked by contractors during construction.

**3 UTT/25/0848/FUL – LAND AT EASTFIELD STABLES, MAY WALK**

**Proposed 1 no, self-build detached bungalow and associated landscaping**

No objection but seek a condition that access via bridleway is not permitted during construction or future occupancy.

**4 UTT/25/1034/HHF – 4 THE ROOKERY, CAMBRIDGE ROAD**

**Part first floor extension with dormer windows to rear and part single storey side extension to provide annexe accommodation. Part single storey rear extension to main house with roof-light.**

No comment

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**5 UTT/25/1018/FUL – LAND AT EASTFIELD STABLES, MAY WALK, ELSENHAM ROAD**

**Erection of changing rooms in association with Wellness Hub**

No Comment

**6 UTT/25/1057/HHF – 15 BREWERY LANE**

**Rear & side single storey extension. Garage & workshop conversion. New attached single garage. New dormer and roof-lights. Amendments to fenestration**

No Comment

**429 OPEN SPACES COMMITTEE – TO RECEIVE THE MINUTES OF THE MEETING HELD ON 16TH APRIL 2025**

Received

**430 HIGHWAYS SUB-COMMITTEE – TO RECEIVE THE MINUTES OF THE MEETING HELD ON 23RD APRIL 2025**

Received

Meeting closed at 8.37

**ACTION POINTS**

**PP Office to speak to Planning Officer to try and obtain an update**