Members of the Committee you are hereby summoned, and members of the public and press are hereby invited, to attend a meeting of the **FINANCE AND GENERAL PURPOSES COMMITTEE** which will be held at **7.30pm** on Wednesday 18th September 2024 in The Mountfitchet Exchange, Crafton Green, 72 Chapel Hill, Stansted Mountfitchet, Essex where the following business will be transacted:

**AGENDA**

1 To receive apologies for absence

2 To receive declarations of interest

3 To approve the minutes of the meeting held on 26th June 2024

4 To receive an update on action points from the last meeting

5 To receive a report from the Chair, Cllr O’Brien

6 Lighting:

a) To receive an outage report

b) To receive a general report on lighting

7 Finance:

1. To approve the list of payments for authorisation – to be tabled
2. To note the conclusion of the External Audit

8 To consider grant applications received - see attached

9 Budget Process 2025/26 – to note that the budget process for 2025/26 is starting with immediate effect

10 Windmill – to receive any available updates

11 Staff Matters – to receive any available updates

12 Youth Matters – to receive any available updates



Parish Clerk

12th September 2024

Any intention to record, film or take photographs during a meeting must be notified to the Clerk prior to the start of the meeting.

**Zoom details for the meeting: ID: 958 8353 8995**

 **Password: 943523**